



# PANDUAN USIM ID (PELAJAR)

Untuk login ke Portal iStudent,  
Emel Raudah, GOALS dan MS Teams

## PERSEDIAAN AWAL

Pastikan anda menggunakan **2 peranti** untuk proses awal ini kerana ia memerlukan anda membuat **imbasan kod QR**. (Cadangan - **Peranti 1: Notebook**, **Peranti 2: Telefon pintar**)

## LANGKAH 1

### Reset kata laluan USIM ID (Penetapan kata laluan kali pertama)

Peranti: Notebook/PC/Telefon Pintar

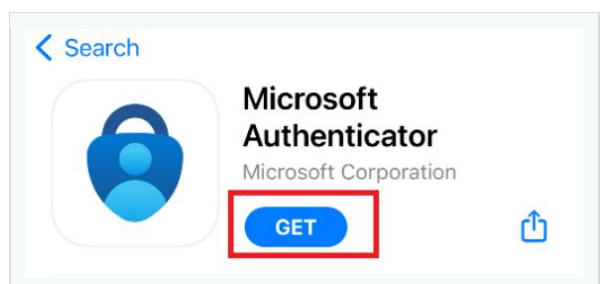
1. Buka pelayar web (Edge/Chrome) dan klik pautan berikut: <https://selfreset-raudah.usim.edu.my/?action=sendtoken>
2. Masukkan **No Matrik** dan klik butang **"Send"**.
3. Semak **emel peribadi** anda (Gmail/YahooMail/dsb).
4. Emel untuk **reset password** akan **dihantar ke inbox** anda (Jika tiada; semak folder spam/junk mail).
5. **Klik pada link yang diberikan dalam emel.**
6. Pilih **kata laluan baharu mengikut kriteria** yang ditetapkan dan klik butang **"Send"**.
7. Pastikan **nama anda (termasuk nama bapa) tidak digunakan** sebagai kombinasi kata laluan.
8. Pastikan anda ingat kata laluan yang baru diset kerana ia diperlukan untuk log masuk ke iStudent, GOALS dan emel nanti.

## LANGKAH 2

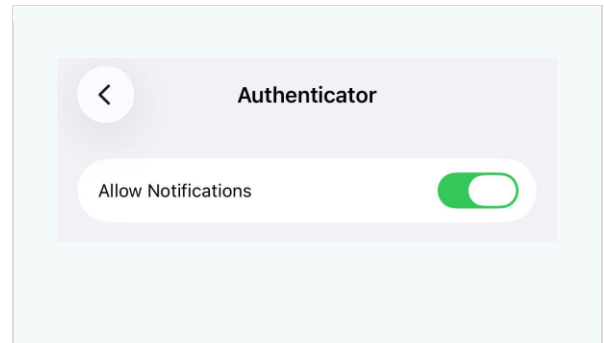
### Pasang (install) Authenticator apps pada telefon pintar

Peranti: Telefon Pintar

1. Melalui telefon pintar, pergi ke App Store (Apple) atau Play Store (Android) dan buat carian "Microsoft Authenticator" dan klik Get/Install.
2. Pastikan aplikasi yang dipasang adalah daripada Microsoft dan bukan dari penyedia yang lain.



3. Pastikan Notifications bagi aplikasi Microsoft Authenticator telah diaktifkan (Allow Notifications)  
iPhone: Setting > Notifications > Authenticator  
Android: Settings > Apps > Authenticator > Notifications



## LOGIN KE Portal iStudent

### Panduan login ke Portal iStudent untuk kali pertama selepas selesai reset kata laluan (Selesai Langkah 1)

Peranti: Notebook/PC dan Telefon Pintar

#### Log masuk kali pertama:

1. Buka pelayar web (Edge/Chrome) menggunakan notebook/PC (bukan telefon pintar).
2. Taip di pelayar web atau klik pautan berikut: <https://istudent2.usim.edu.my>
3. Masukkan **no matrik** dan **password baharu** dan klik butang “Sign In”.

#### Sahkan kod QR:

1. Selepas klik “Sign In” akan dipaparkan halaman untuk mengesahkan Kod QR.
2. Buka aplikasi “Authenticator” pada telefon pintar anda dan klik ikon QR .
3. Imbas kod QR yang dipaparkan di pelayar web Notebook/PC.
4. Masukkan kod **6 angka** yang dipaparkan di **Authenticator Apps** pada ruangan **One-time code** di paparan web.
5. Pada ruangan “**Device Name**”, masukkan **sebarang nama**. Cth: “Laptop Lenovo” dan klik butang “**Submit**”.
6. Jika kod tidak sah, kemungkinan kod yang disalin tidak tepat atau sudah tamat tempoh. Sila salin atau masukkan semula kod yang terkini (Kod akan diperbaharui setiap 30 saat).
7. Portal iStudent akan dipaparkan. Selesai.

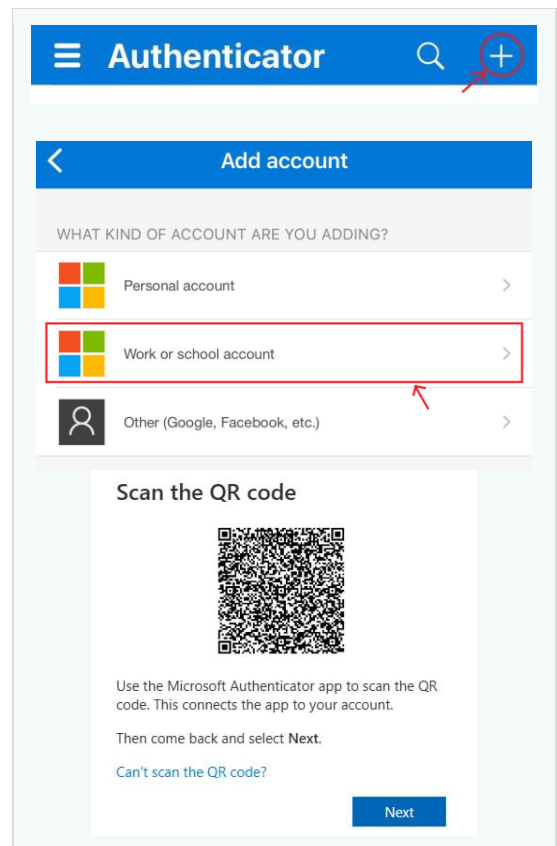
A screenshot of the iStudent portal login and mobile authenticator setup process. The top section is titled 'Sign in to your account' and contains a form with fields for 'USIM ID / Staff or Matric No. / USIM E-mail' (with the value 9260030) and 'Password'. There is a 'Remember me' checkbox and a 'Sign In' button. The bottom section is titled 'Mobile Authenticator Setup' and contains a message: 'You need to set up Mobile Authenticator to activate your account.' It lists two steps: 1. Install the following application on your mobile: Microsoft Authenticator. 2. Open the application and scan the barcode. Below the steps is a QR code. There is a link 'Unable to scan?'. Step 3 says: 'Enter the one-time code provided by the application and click Submit to finish the setup. Provide a Device Name to help you manage your OTP devices.' Below this is a 'One-time code' field with the value 356425 and a 'Device Name' field with the value Laptop Lenovo. There is a checkbox 'Sign out from other devices' which is checked. At the bottom is a 'Submit' button.

## LOGIN KE EMEL RAUDAH

### Panduan login Emel Raudah (Microsoft 365)

Peranti: Notebook/PC atau Telefon Pintar

1. Buka **pelayar web (Edge/Chrome)** menggunakan notebook/PC dan layari <https://outlook.office.com>.
2. Login menggunakan **Username**: **nomatrik@raudah.usim.edu.my** (Cth: 1234567@raudah.usim.edu.my).
3. Masukkan **Password**: kata laluan yang **sama seperti iStudent**.
4. Ikuti arahan yang dipaparkan pada skrin sehingga paparan **kod QR** dipaparkan.
5. Buka aplikasi **Microsoft Authenticator** pada telefon pintar anda. Pilih **Add Account (+) → Work or School Account → Scan QR Code** dan imbas kod QR yang dipaparkan pada skrin notebook/PC.
6. Teruskan mengikut arahan yang dipaparkan pada skrin sehingga butang **“Done”** dipaparkan.
7. Tahniah! Anda kini telah berjaya login ke **E-mel Raudah**.

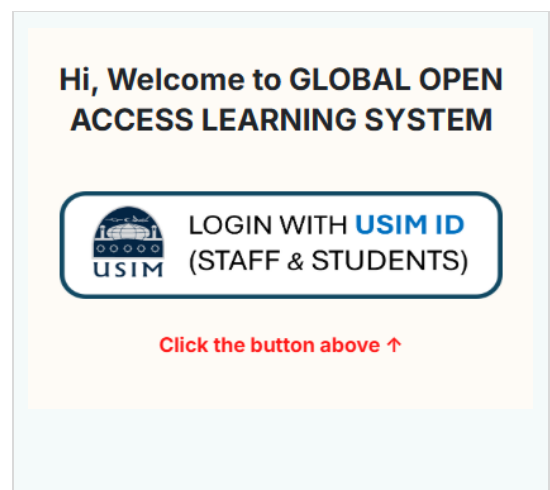


## LOGIN KE GOALS

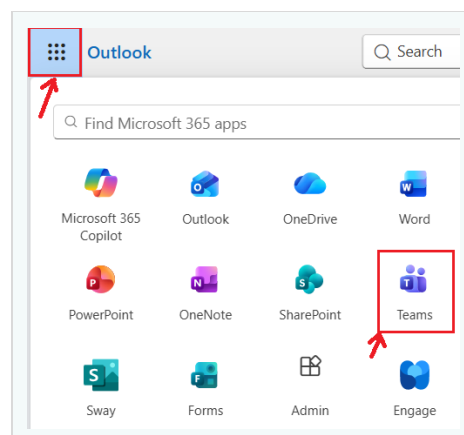
### Panduan login Sistem GOALS (Learning Management System)

Peranti: Notebook/PC atau Telefon Pintar

1. Buka **pelayar web (Edge/Chrome)** dan layari pautan <https://goals.usim.edu.my>.
2. Klik butang **“LOGIN WITH USIMID (STAFF & STUDENTS)”**.
3. Masukkan **Alamat emel** (**nomatrik@raudah.usim.edu.my**) dan **kata laluan USIM ID** (sama seperti iStudent) dan klik butang **“Sign In”**.
4. Halaman utama **GOALS** akan dipaparkan. Selesai.

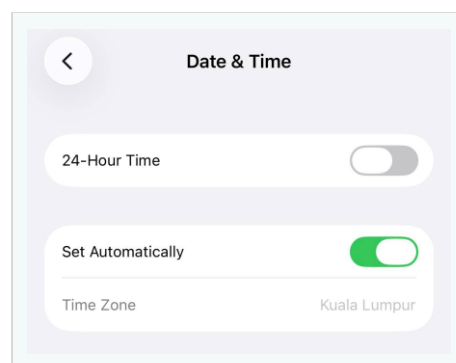


1. Di dalam **Outlook (E-mel Raudah)**, klik ikon **App Launcher (9 titik)** di bahagian kiri atas skrin.
2. Jika tiada Teams, klik **“More Apps”**.
3. Pilih **Teams**.
4. Microsoft Teams akan dibuka menggunakan akaun Raudah anda secara automatik. Selesai.



## PERINGATAN PENTING:

1. Pastikan ada 2 rekod akaun dalam Authenticator anda iaitu; (1) untuk login iStudent *dan* (2) login Emel Raudah
2. Sila pastikan tetapan masa pada telefon pintar anda diset kepada “Automatically” bagi memastikan anda menerima kod verifikasi yang dihantar oleh sistem.



## USIM ID: Microsoft Authenticator



### Error message: Wrong Code TOTP (Time-based One-Time Password)

Pastikan **2 akaun berikut** didaftarkan pada Authenticator Apps di telefon pintar anda dan **dipasang pada satu peranti sahaja**.



Authenticator Apps pada telefon anda perlu ada dua akaun ini. Jika hanya ada satu, anda akan ada masalah untuk masuk ke sistem aplikasi / emel USIM

Pastikan juga masa pada telefon anda tepat dan diset secara automatik. Kod TOTP hanya sah dalam tempoh 30 saat.

<https://sdec.usim.edu.my/usimid/>



# USIM ID GUIDE (STUDENT)

For log-in to iStudent Portal,  
Raudah Email, GOALS and MS Teams

## INITIAL PREPARATION

Make sure you use **2 devices** for this initial process as it requires you to perform **QR code scanning**. (Suggestion - **Device 1 : Notebook**, **Device 2 : Smartphone**)

### STEP 1

#### Reset USIM ID password (First-time password setup)

Device: Notebook/PC/Smartphone

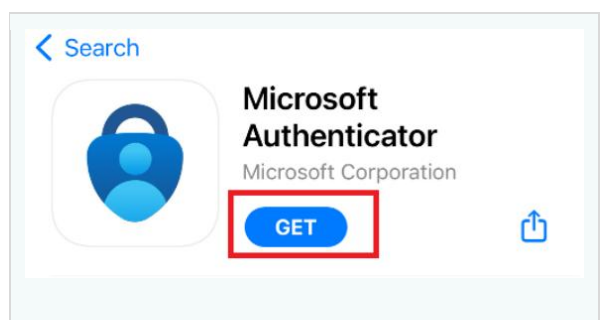
1. Open a web browser (Edge/Chrome) and click the following link: <https://selfreset-raudah.usim.edu.my/?action=sendtoken>
2. Enter **Matric No** and click the button “Send”.
3. Check your **personal email** (Gmail/YahooMail/etc.).
4. An email for **password reset** will be **sent to your inbox** (If not found; check the spam/junk mail folder).
5. **Click on the link provided in the email.**
6. Choose a **new password according to the criteria** specified and click the button “Send”.
7. Make sure **your name (including your father's name) is not used** as part of the password combination.
8. Make sure you remember the newly set password as it will be required to log in to iStudent, GOALS and email later.

### STEP 2

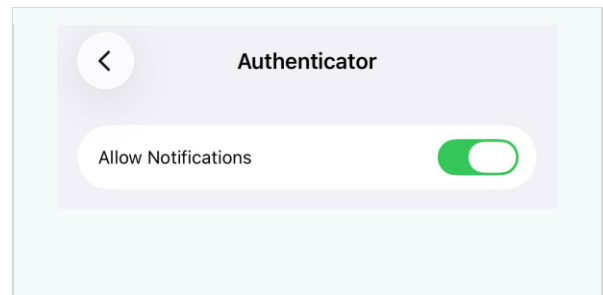
#### Install the Authenticator app on your smartphone

Device: Smartphone

1. On your smartphone, go to the App Store (Apple) or Play Store (Android), search for “Microsoft Authenticator” and tap Get/Install.
2. Make sure the installed application is from Microsoft and not from another provider.



3. Make sure Notifications for the Microsoft Authenticator application are enabled (Allow Notifications)  
 iPhone : Settings > Notifications > Authenticator  
 Android : Settings > Apps > Authenticator > Notifications



## LOGIN TO iStudent Portal

### Guide for log-in to the iStudent Portal for the first time after completing the password reset (After Step 1)

Device: Notebook/PC and Smartphone

#### First-time login:

1. Open a **web browser (Edge/Chrome)** on a **notebook/PC (not a smartphone)**.
2. Type it in the web browser or click the following link: <https://istudent2.usim.edu.my>
3. Enter **matric no** and **new password** and click the button “**Sign In**”.

#### Verify the QR code:

1. After clicking “Sign In”, a page to verify the QR Code will be displayed.
2. Open the “Authenticator” application on your smartphone and tap the QR .
3. **Scan the QR code** displayed in the Notebook/PC web browser.
4. Enter the **6-digit** code displayed in the **Authenticator Apps** into the **One-time code** field on the web page.
5. In the “**Device Name**” field, **enter any name**. E.g.: “Laptop Lenovo” and click the button “**Submit**”.
6. If the code is invalid, the copied code may be incorrect or expired. Please copy or re-enter the latest code (The code refreshes every 30 seconds).
7. The iStudent Portal will be displayed. Done.

### Sign in to your account

USIM ID / Staff or Matric No. / USIM E-mail

Password

☐ Remember me
 

Sign In

### Mobile Authenticator Setup

You need to set up Mobile Authenticator to activate your account.

1. Install the following application on your mobile:  
Microsoft Authenticator
2. Open the application and scan the barcode:



[Unable to scan?](#)

3. Enter the one-time code provided by the application and click Submit to finish the setup.  
Provide a Device Name to help you manage your OTP devices.

One-time code \*

Device Name

☒ Sign out from other devices

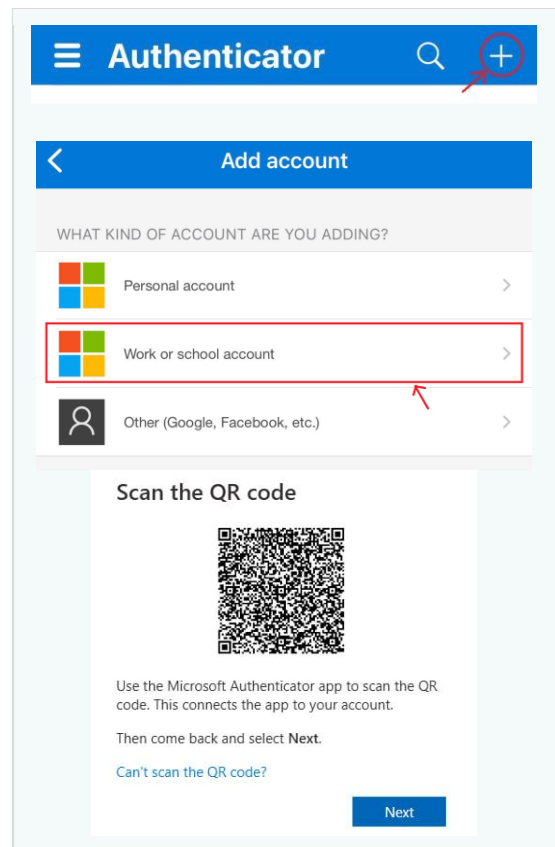
Submit

## LOGIN TO RAUDAH EMAIL

### Guide for logging in to Raudah Email (Microsoft 365)

Device: Notebook/PC or Smartphone

1. Open a **web browser (Edge/Chrome)** on a notebook/PC and visit <https://outlook.office.com>.
2. Log in using **Username**: **matricno@raudah.usim.edu.my** (E.g.: 1234567@raudah.usim.edu.my).
3. Enter **Password**: the password is the **same as iStudent**.
4. Follow the on-screen instructions until the **QR code** is displayed.
5. Open the **Microsoft Authenticator** application on your smartphone. Select **Add Account (+) → Work or School Account → Scan QR Code** and scan the QR code displayed on the notebook/PC screen.
6. Continue following the on-screen instructions until the button **“Done”** is displayed.
7. Congratulations! You have now successfully logged in to **Raudah Email**.

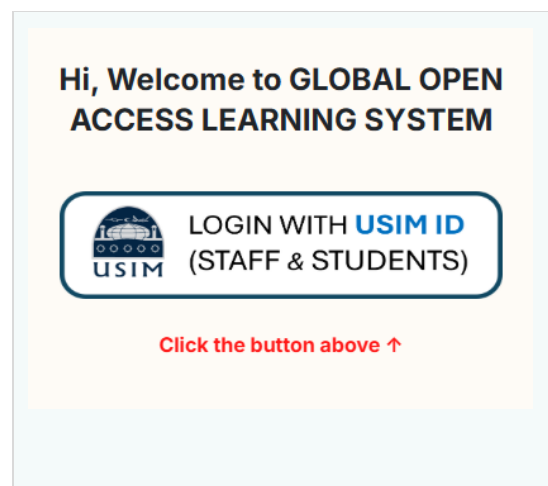


## LOGIN TO GOALS

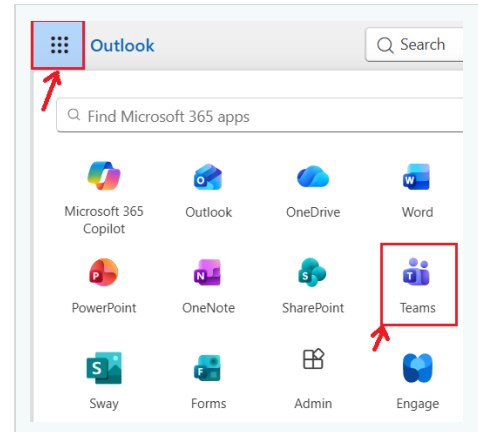
### Guide for logging in to the GOALS System (Learning Management System)

Device: Notebook/PC or Smartphone

1. Open a **web browser (Edge/Chrome)** and visit <https://goals.usim.edu.my>.
2. Click the button **“LOGIN WITH USIMID (STAFF & STUDENTS)”**.
3. Enter **Email address** (**matricno@raudah.usim.edu.my**) and **USIM ID password** (same as iStudent) and click the button **“Sign In”**.
4. The **GOALS** main page will be displayed. Done

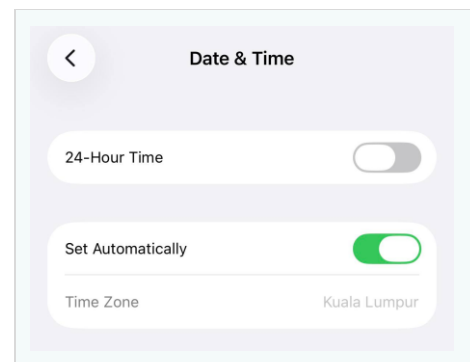


1. Inside **Outlook (Raudah Email)**, click the **App Launcher (9 dots)** icon at the top left of the screen.
2. If Teams is not listed, click **“More Apps”**.
3. Select **Teams**.
4. Microsoft Teams will open automatically using your Raudah account. Done.



## IMPORTANT REMINDER:

1. Make sure there are 2 account records in your Authenticator, namely; (1) for iStudent login *and* (2) Raudah Email login
2. Please make sure the time setting on your smartphone is set to “Automatically” to ensure you receive the verification code sent by the system.



## USIM ID: Microsoft Authenticator



### Error message: Wrong Code TOTP (Time-based One-Time Password)

Pastikan **2 akaun berikut** didaftarkan pada Authenticator Apps di telefon pintar anda dan **dipasang pada satu peranti sahaja**.



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